



# Rocky Mountain School of Animal Acupressure and Massage

P.O. Box 1491, Carbondale, CO 81623

Approved and Regulated by the Colorado Department of Higher Education,  
Private Occupational School Board  
NCBTMB Continuing Education Approved Provider #451073-09

## 2011 Enrollment Agreement

Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_ Date(s) of Program(s) you are enrolling in: \_\_\_\_\_ Campus: \_\_\_\_\_

### Tuition and Fees Please check one of the following:

#### Equine Massage Certification, Levels 1, 2, and 3

**\$1,260.00 total per program, \$2,395.00 for two, \$3,402.00 tuition for all three levels\* (plus approx. \$45.00 for books for Level 2)**

- 12-13 lessons, written exam, live practicum, and 3 independent case studies for level 1 and 2. 4 Case studies for level 3.
- 5 days on site per level. (L1: 35 live seminar hours and 72 home study cognitive hours / L2: 35 live seminar hours and 123 Home study cognitive / L3: 35 live seminar hours and 72 home study cognitive hours)
- Independent pre and post program work required
- A non-refundable materials fee of \$245.00 per level is included in tuition

#### Canine Massage Certification, Levels 1, 2, and 3

**Level 1: \$1,150.00, Level 2: \$1,300.00, Level 3: \$1,400.00. (plus approx. \$45.00 for Level 2 and \$30.00 for Level 3.**

**Level 1 & 2 Discount Price: \$2,205.00. Level 2 & 3 Discount Price: \$2,430.00 Level 1, 2 & 3 Discount Price: \$3,465.00**

- 10-13 lessons, written exam, live practicum, and 3 independent case studies for level 1 and 2. 4 Case studies for level 3.
- 4 days per level. (L1: 28 live seminar hours and 72 home study cognitive hours / L2: 28 live seminar hours and 122 Home study cognitive / L3: 28 live seminar hours and 72 home study cognitive hours)
- Independent pre and post program work required
- A non-refundable materials fee of \$165.00 per level is included in tuition

#### Large and Small Animal Acupressure Level 1 Certification

**\$1,519.00 or \$2,886.00 tuition for both levels\* (plus approx. \$235.00 for books and materials)**

- 14 lessons, at-distance anatomy lesson and reading required prior to class, written exam and live practicum, 3 case studies post class.
- Two continuing education elective courses required at RMSAAM or other School. Credit given for previous classes.
- 7 days on-site. 46 live seminar hours and 276 home study cognitive hours
- Independent pre and post program work required
- A non-refundable materials fee of \$245.00 is included in tuition

#### Large and Small Animal Acupressure Level 2 Certification

**\$1,519.00 or \$2,886.00 tuition for both levels\* (plus approx. \$180.00 for books and materials)**

- Two continuing education courses elective courses required at RMSAAM or other School. Credit given for previous classes.
- 10 lessons, at-distance reading prior to class, on-site written exam with live practicum and 4 case studies post class.
- 7 days on-site. 46 live seminar hours and 34 home study cognitive
- Independent pre and post program work required
- A non-refundable materials fee of \$245.00 is included in tuition

#### Small Animal Acupressure Level 1 Certification

**\$1,200.00 per level or \$2,280.00 for both levels\* (plus approx. \$195.00 for books and materials)**

- 14 lessons, at-distance reading prior to class, on-site written exam with live practicum and 3 independent case studies post class.
- Two continuing education elective courses required at RMSAAM or other School. Credit given for previous classes.
- 5 days on-site. 35 live seminar hours and 145 home study cognitive
- Non-refundable materials fee of \$245.00

#### Small Animal Acupressure Level 2 Certification

**\$1,200.00 per level or \$2,280.00 for both levels\* (plus approx. \$165.00 for books and materials)**

- 10 lessons, at-distance reading prior to class, on-site written exam with live practicum and 4 independent case studies post class.
- Two continuing education elective courses required at RMSAAM or other School. Credit given for previous classes.
- 35 live seminar hours and 35 home study cognitive
- Non-refundable materials fee of \$245.00

#### Large and Small Animal Acupressure Theory Correspondence Certification

**\$1,095.00 (plus approx. \$160.00 for books and materials)**

- 7 lessons, 3 case studies, 2 video submissions (one optional and one required), and multiple written exams.
- Optional day on-site with an instructor is offered for an additional \$60.00/hour or \$360.00/7 hour day live seminar fee.
- 325 Home study cognitive hours
- Non-refundable materials fee of \$100.00 for downloaded materials is included in tuition

#### Canine Massage Correspondence Certification, Levels 1, 2, and 3

**Level 1: \$1,150.00, Level 2: \$1,300.00, Level 3: \$1,400.00\* (plus approx. \$45.00 for books for Level 2 and \$30.00 for books for Level 3)**

**Level 1 & 2 Discount Price: \$2,205.00. Level 2 & 3 Discount Price: \$2,430.00 Level 1, 2 & 3 Discount Price: \$3,465.00**

- 10-13 lessons, multiple written exams, 2 video submissions (one optional, one required), Three Case Studies for Levels 1 and 2, Four Case Studies for Level 3.
- 4 days per level. (L1: 100 home study cognitive hours / L2: 150 Home study cognitive / L3: 100 home study cognitive hours)
- Optional day on-site with an instructor is offered for an additional \$60.00/hour or \$360.00/7 hour day live seminar fee.
- A non-refundable materials fee of \$165.00 per level is included in tuition

**Class-by-Class Basis (Includes all Electives and Correspondence Classes not mentioned above.)**Our programs and classes are open enrollment.

You will be shipped a welcome packet upon receipt of enrollment agreement and registration fee. Non-refundable materials fee of \$50-\$130.00 per class included in tuition. See Course Catalog for details.

**\*DISCOUNTS APPLY ONLY WHEN REGISTERING FOR MULTIPLE LEVELS AT ONCE.**

Student's Full Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Equine and Canine Experience (if any): \_\_\_\_\_ Massage Lic #(if applicable) \_\_\_\_\_

**How did you hear about us?** ( )NAPPS ( )JAAMB ( )CRCG ( )Google Search ( )MSN/Yahoo Search ( )LinkedIn ( )Twitter  
( )Natural Awakenings ( )Facebook ( )YouTube ( )PSI ( )FrogWorks ( )Anna Twinney ( )Current or former student name: \_\_\_\_\_  
( ) Horse Expo ( )NBCAAM ( )NCBTMB ( )APDT ( )Other \_\_\_\_\_

**Payment Information**

**Acceptable Payment Methods: Cash, Check, Money Order, Visa, MasterCard, Discover, American Express – PLEASE CIRCLE CREDIT CARD TYPE.**

We use PayPal™ to process our credit card transactions. If you choose this method, a 3% convenience fee will be included in the transaction if the balance is paid by credit card. This does not apply to the \$500 registration fee if paid by credit card, as a one time service to you. To avoid the PayPal™ convenience fee, please pay your balance by cash, check or money order no later than 60 days after registration and at least 3 weeks before class begins. If payment is not received by this time, we will need to postpone your class start date and you will incur a \$150.00 cancellation/re-scheduling fee. There will be a \$45.00 returned check fee on all returned checks. Thank you for your understanding.

**Schedule of Payments**

Registration fee is \$500.00 per level (or total cost of class if less then \$500.00), to hold your space.

Amount Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Tuition balance is due within 60 days of enrollment or 3 weeks before start of hands-on training, whichever comes first.

Date	Amount:	Form of Payment / check or CC type and #:	Expiration date & 3 digit CCV code on CC
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**Specify BILLING NAME AND FULL ADDRESS if different from information entered above:**

By signing below, the student agrees to pay Rocky Mountain School of Animal Acupressure Massage, hereafter referred to as “the School”) the total stated tuition and fees. The School agrees to provide the occupational training in accordance with the provisions of the 2011 Course Catalog, Volume No. 6.1 (“the Catalog”). Payment of all monies due (**no later than 2 weeks before class begins**) shall be a condition of continuing enrollment. Upon satisfactory completion of all academic and skill requirements in accordance with the Student Conduct Policy outlined in the Catalog, and when all financial obligations to the School have been met, the School will award the applicable Certificate to the student. The student and the School understand that this Enrollment Agreement, which includes the refund policy, may not be amended except in writing and again signed by both parties.

On site programs require pre and post course work. You have 18 months from registration to finish all course work for both On-Site and Correspondence Programs in accordance with the Student Conduct Policy outlined in the Course Catalog. You may extend your completion date an additional 6 months if necessary by contacting the School in writing prior to your expiration date and paying a re-enrollment fee of \$150.00. Should you not contact the school to re-enroll prior to your expiration date, you will be granted a 3 month grace period. You will need to contact the school within that 3 month grace period to extend your expiration date an additional 6 months and pay a re-enrollment fee of \$250.00. If you do not complete any program within 27 months you will need to re-enroll as a new student.

Postponement of starting date, whether at the request of the School (by a class cancellation) or by the student, requires a written agreement between the student and the School **at least 3 weeks prior to the start date**. The agreement must set forth:

- a. whether the postponement is for the convenience of the School or the student and;
- b. a deadline for the new start date, beyond which the start date will not be postponed.

If the course is not commenced or the student fails to attend by the new start date set forth in the agreement and would like a refund, the student will be entitled to an appropriate refund of pre-paid tuition and fees within 30 days of the deadline of the new start date set forth in the agreement, determined in accordance with the Schools refund policy below and all applicable laws and rules concerning the Private Occupational Education Act of 1981.

Students who do not send a written agreement to the School regarding postponement at least 3 weeks before class begins and are not in class on the first day will be considered a no show and are subject to a maximum cancellation charge of \$150.00 or 25% of the contract price, whichever is less, as noted in Tuition Refund Policy paragraph on page 13 of the in addition to any non-refundable materials fees as set forth in the Catalog. Notifying the teacher of postponement via phone or email is not acceptable; only notification made to RMSAAM (not the teacher) at the proper address listed below shall be accepted as official notification.

**Tuition Refund Policy**

Students not accepted to the School are entitled to all moneys paid. Students who cancel this contract by notifying the School within (3) business days are entitled to a full refund of all tuition and fees paid minus any credit card, materials fees and shipping fees, if applicable. Students who withdraw after 3 business days, but before commencement of program, are entitled to a full refund of all tuition and fees paid except a maximum cancellation charge of \$150.00 or 25% of the contract price, whichever is less, plus credit card, materials fees and shipping fees, if applicable.

In the case of students withdrawing after commencement of classes, the School will retain credit card, materials fees and shipping fees if applicable and a cancellation charge plus a percentage of tuition and fees, which is based on the percentage of contact hours, as described in the table below. The refund is based on the date of enrollment.

**REFUND TABLE**

<b>Length of Time Spent by Student Per Course</b>	<b>Refund</b>
After Commencement of course and within first 10% of program. 1 class or less completed OR 1 month has passed; 1 correspondence class completed or 10% of on-site time. For example; 10 % of 3.5 days on site = 3 hours	75% less cancellation charge
After 10% and within first 25% of program. Approx. 2 classes completed OR 2 months have passed since enrollment date. If on-site program then 25% of on-site time. For example; 25 % of 3.5 days on site = 1 day.	75% less cancellation charge
After 25% and within 50% of program. Approx. 3 classes completed OR 4 months have passed since enrollment date. If on-site program then 50% of on-site time. For example; 50 % of 3.5 days on = 1½ days.	50% less cancellation charge
After 50% and within 75% of program. Approx. 4 classes completed OR 6 months have passed since enrollment date. If on-site program then 75% of on-site time. For example; 50 % of 3.5 days on site = 2 days.	25% less cancellation charge
After 75% Or after 8 months have passed since enrollment date. Approx. 5 classes+ completed. If paid in full, cancellation charge is not applicable. ¾ of the correspondence program is expected to be complete within 12 months.	No Refund

- The student may cancel this contract at anytime prior to midnight of the 3<sup>rd</sup> business day after signing this contract.
- All refunds must be made within 30 business days from the date of termination. The official date of termination or withdrawal of a student will be determined in the following manner:
  - The date on which the School receives notice of the students intention to discontinue the training program; or
  - The date on which the student violates published School policy, which provides for termination.
  - Should a student fail to return from an excused leave of absence, the effective date of termination for a student on an extended leave of absence or a leave of absence is the earlier of the date the School determines the student is not returning or the day following the expected return date.
- The student will receive a full refund of tuition and fees paid if the School discontinues a course/program within 18 months from the student's enrollment date, except that this provision shall not apply if the School ceases to operate.
- Complaints, which cannot be resolved by direct negotiation between the student and the School, may be filed with the Division of Private Occupational Schools of the Colorado Department of Higher Education, 1560 Broadway, Suite 1600, Denver, Colorado 80202, Phone: 303-866-2723, or at [www.state.co.us/dpos](http://www.state.co.us/dpos). Students must always attempt to resolve any complaint with the School directly by contacting the Director, Lisa Speaker at 303-660-9390 or [homestudy@rmsaam.com](mailto:homestudy@rmsaam.com). School policy accords the School 5 business days to reply and attempt to resolve a formal student complaint.
- The policy for granting credit for previous training shall not impact the refund policy.

**Dog Policy**

Your well-behaved, trained, non-aggressive, spayed or neutered dog is welcome upon previous written approval from the instructor. As no one can predict how a dog will react to new surroundings please be prepared to crate your dog should he or she prove to be disruptive or not in the mood for massage that day. Please contact our class coordinator, Jenny Rukavina, at [Jenny@acadiaequinerehab.com](mailto:Jenny@acadiaequinerehab.com) for written approval at least **3 WEEKS PRIOR** to the start of a course. If you do not have prior written approval, do not bring a dog.

**REGISTRATION FOR ALL CLASSES IS REQUIRED AT LEAST THREE WEEKS PRIOR TO CLASS**. This is necessary for pre-course work and to cancel should the class not meet the three student minimum requirement. Most classes adhere to a 3 student minimum and a 10 student maximum.

I certify that I am in generally good health and am capable of participating in the Rocky Mountain School of Animal Acupressure Massage Training Course, and that the information I have given is true and factual.

**RELEASE OF LIABILITY:** I hereby release and hold harmless the Rocky Mountain School of Animal Acupressure Massage (RMSAAM), Dogma Inc., Lisa B. Speaker, and any and all of its instructors, partners, guest speakers, demonstrators from any liability due to accident or damage to self, horse, dog, cat or other animal; and/or loss of or damage to personal property during any Rocky Mountain School of Animal Acupressure and Massage Course, Treatment, Lesson or other form of demonstration or learning. My signature below and submission of this form denotes my acceptance of the terms and conditions described above.

**X** \_\_\_\_\_  
 Student Signature Date School's Licensed Agent Signature Date

***I HAVE RECEIVED A COPY OF THIS ENROLLMENT AGREEMENT AND A CURRENT SCHOOL COURSE CATALOG.***

**X** \_\_\_\_\_  
 Student Signature Date School's Licensed Agent Signature Date

**IF THIS ENROLLMENT AGREEMENT IS NOT SIGNED IN BOTH SPACES  
 IT WILL BE RETURNED TO YOU FOR COMPLETION.**

**FAX YOUR SIGNED AGREEMENT TO: 303-379-4494**

**By mail to: RMSAAM PO Box 1491 Carbondale CO 81623**      **Scan and email to: [information@rmsaam.com](mailto:information@rmsaam.com)**



# Rocky Mountain School of Animal Acupressure and Massage

P.O. Box 1491, Carbondale, CO 81623 • 303-660-9390

[www.rmsaam.com](http://www.rmsaam.com) • [information@rmsaam.com](mailto:information@rmsaam.com)

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## RELEASE OF LIABILITY AND ASSUMPTION OF RISK

### WAIVER AND RELEASE OF LIABILITY

**PLEASE READ ENTIRE DOCUMENT CAREFULLY BEFORE SIGING IT. Your signature indicates your understanding of and agreement to its terms.**

**On behalf of myself, my personal representatives, heirs, next-of-kin, spouse and assigns, I hereby:**

**Initials:**

\_\_\_\_\_ Acknowledge that a horse, or canine may, without warning or any apparent cause, buck, stumble, fall, rear, bite, kick, run, make unpredictable movements, spook, jump obstacles, step on a persons feet, push or shove a person, saddles or bridles may loosen or break – all of which may cause the participant to fall or be jolted, resulting in serious injury or death.

\_\_\_\_\_ Acknowledge that activities with horses and or canines can be a dangerous activity and involves RISKS that may cause SERIOUS INJURY AND IN SOME CASES DEATH, because of their unpredictable nature and irrational behavior of horses or canines, regardless of their training and past performance.

\_\_\_\_\_ Voluntarily assume the risk and danger of injury or death inherent in the use of horse, canine, equipment and gear provided to me by Dogma, Inc., Rocky Mountain School of Animal Acupressure and Massage (“RMSAAM”)

\_\_\_\_\_ RELEASE, DISCHARGE and PROMISE NOT TO SUE Dogma Inc. Rocky Mountain School of Animal Acupressure and Massage and or any of its owners, officers, partners, employees, independent contractors, instructors and agents (hereinafter “The Releases”) for any loss, liability, damage, or cost whatsoever arising out of or related to any loss, damage, or injury (including death) to my person or property.

\_\_\_\_\_ Agree to abide by and follow any instruction given or rules established by Dogma, Inc. RMSAAM or any of its agents with regard to my use of the horse, canine or any equipment or gear provided herewith.

\_\_\_\_\_ Agree that the foregoing release and waiver of liability, assumption of risk and indemnity agreement is governed by the State of Colorado and is intended to be as broad and inclusive as is permitted by Colorado law, and that in the event of any portion of this Agreement is determined to be invalid, illegal, or unenforceable, this shall not affect the validity, legality and enforceability of the balance of the Agreement which shall continue in full legal force and effect.

\_\_\_\_\_ Acknowledge that this document is a contract and agree that if a lawsuit is filed against RMSAAM, or its owners, agents, partners, employees, independent contractors for any injury or damage in breach of this contract, the Undersigned will pay all attorney’s fees and costs incurred by RMSAAM in defending such an action.

\_\_\_\_\_ Release and hold harmless Dogma, Inc., Rocky Mountain School of Animal Acupressure and Massage, Lisa B. Speaker and any hired or unpaid agents, contractors, vendors or lessors, acting as a representation of the aforementioned companies and person (collectively referred to as “RMSAAM”), from any and all future claims, including third party claims, arising from liability due to accident, damage or injury to self, horse, dog, or others and/or loss of or damage to personal property during, or resulting from any Rocky Mountain School of Animal Acupressure and Massage or Dogma Inc. classes, programs or events.

\_\_\_\_\_ Release and hold harmless Dogma, Inc. and RMSAAM from any injury etc. to my person or property resulting form the inherent risks of the classes or programs, events, or the Activities resulting from any action or inaction by RMSAAM. This waiver and release is effective even if the injury, death or damage to person or property is caused by, or contributed to by, actions or failure to act of RMSAAM. And which actions or inactions constitute ordinary negligence of a violation of any applicable law pertaining to equine or canine activity liabilities. Neither Participant nor Participants representatives shall make any claim against, maintain an action against, or recover from RMSAAM or its independent contractors, instructors, directors, officers, members, employees, agents, volunteers, lessors, representative, designated officials, or others acting on their behalf for injury, loss, damage or death of the participant, participants invitees, participants canine or other animal, to the participants personal property (regardless of ordinary negligence by RMSAAM or regardless of an alleged violation of an applicable equine or canine activity liability law.)

\_\_\_\_\_ Acknowledge that I have received a copy of the Premise Rules and will abide by the policies contained therein.

\_\_\_\_\_ Acknowledge that if I bring a dog to class, I will abide by the conditions set forth in the Dog Permission Policy.

\_\_\_\_\_ Release and hold harmless RMSAAM for any losses incurred or charges stemming from travel arrangements, lodging, airfare, etc. caused by class cancellations, due to bad weather or for any other reasons deemed appropriate by the school.

\_\_\_\_\_ Acknowledge that RMSAAM reserves the right to seek the appropriate cure, including remedies available through the courts, for any monetary losses, damages, or claims arising out of any damage or event caused by or resulting from the actions of my animal during class time.

\_\_\_\_\_ Acknowledge that RMSAAM reserves the right to dismiss any student from any class if the student demonstrates unsatisfactory conduct, is disruptive, is non-compliant or in any way causes concern for the teacher's or students' health and welfare, according to the policies of the school formerly agreed upon.

#### **ACTIVITIES/ASSUMPTION OF RISKS**

\_\_\_\_\_ I hereby acknowledge that there are numerous inherent risks associated with being on the property, including but not limited to risks associated with equine activities, canine activities, activities involving other animals, activities around property and equipment and other hazards associated with entering onto or being on the Property, whether preparing for, entering, attending participating or leaving any RMSAAM classes or programs, or being on the Property. The inherent risks include those dangers and conditions which are an integral part of equine activities, canine activities or activities involving other animals, other Activities, or being on the Property, including but not limited to: the propensity of an equine or canine to behave in ways that may result in injury, harm, or death to persons on or around them; the unpredictability of the equine or canine's reaction to such things as sounds, sudden movements and unfamiliar objects, persons or other animals; certain hazards such as surface or subsurface conditions; collisions with other animals or objects; the potential of participant or others to act in a negligent manner that may contribute to injury to the participant, participants canine or participants other property (such as participants vehicle or personal possessions) or others such as failing to maintain control over the equine or canine or not acting within his or her ability; the breakage or failure of tack or equipment or property; the potential that an equine or canine may cause injury or harm to the participant or other persons or animals in the vicinity. **Participant is not relying on RMSAAM to list within this document all possible inherent risks or all risks of participating in any of the Activities on the property or at any other location.**

#### **EQUINE LIABILITY ACT**

\_\_\_\_\_ I hereby acknowledge reading the warnings and or provisions set forth below:

#### **WARNING**

**Under Colorado Law, an equine professional is not liable for any injury to or the death of a participant in equine activities resulting from the inherent risks of equine activities resulting from the inherent risks of equine injury, pursuant to section 13-21-119, Colorado Revised Statutes.**

#### **MISCELLANEOUS**

This document is intended to be as broad and inclusive as any applicable law permits. If any clause conflicts with applicable law, only that clause will be void but the remainder shall stay in full force and effect.

Execution of this form denotes my acceptance of the terms and conditions described above and within the "Release of Liability and Assumption of Risk Waiver and Releases".

**I HAVE READ THIS ASSUMPTION OF RISK, WAIVE AND RELEASE OF LIABILITY, I UNDERSTAND THAT IT IS A RELEASE OF CLAIMS AND THAT I AM ASSUMING RISKS INHERENT TO MY PARTICIPATION, AND I AGREE TO BE FULLY BOUND BY ITS TERMS.**

Signature: \_\_\_\_\_ Dates in Class \_\_\_\_\_  
(If student is a minor, signature of parent or guardian)

Print Name: \_\_\_\_\_

Print Animal Name: \_\_\_\_\_ Type: \_\_\_\_\_

## MATERIALS USAGE AGREEMENT

I, \_\_\_\_\_, agree not to use any of Rocky Mountain School of Animal Acupressure and Massage's materials, handouts, video or audio training materials in any of my classes or work unless authorized in writing by Rocky Mountain School of Animal Acupressure and Massage.

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
(If student is a minor, signature of parent or guardian)

## PHOTO USAGE AGREEMENT

I, \_\_\_\_\_, hereby authorize RMSAAM to take and utilize photographs and or audio/video recordings or any material submissions taken during any classes, activities and or events. These photographs and or audio/video recordings may be utilized for any RMSAAM promotional purpose.

Signature \_\_\_\_\_ Date: \_\_\_\_\_